

**FALL 2019 IN BARCELONA, SPAIN
STUDENT'S STEPS TO ENROLLMENT**

Please Print

Name: _____ Student ID #: _____

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Please note the priority application deadline is April 19, 2019.

General application deadline is May 17, 2019.

(Late applications subject to availability)

IMPORTANT: If you will be applying for financial aid, please read #3.

→ First, ENROLL WITH AIFS by clicking on the following link:

<https://secure.aifsabroad.com/Partnership/application/welcome.a.spx?cpi=QGNHYHA1A421N>

- a. From the above link, go to where it says "Click here to complete your enrollment form." (Make sure you use the same name as your passport and answer the questions honestly.)
- b. Complete the enrollment form and make your deposit on the AIFS website. You will need to make the \$450 deposit before we will give you Priority Registration).
- c. Once you have completed the AIFS Enrollment Form *and* have made your deposit on the AIFS website, you will be contacted by Patty Warne of the Study Abroad Office to set up an appointment for you to come in and review your paperwork. In the meantime, if you have questions, you may contact her at pwarne@santarosa.edu or (707) 527-4441, or you may contact Kirsten Swinstrom, your Barcelona instructor for Fall 2019 at kswinstrom@santarosa.edu or call her at (707) 778-3962. You are encouraged to attend one of Prof. Swinstrom's informational meetings that will take place later in Fall 2018 and during Spring 2019. Check the Barcelona 2019 website under the Information link for meeting dates and times; we'll also post them on the Study Abroad office window, Rm. 1525.
- d. Once you have an appointment, bring all of the following to the Study Abroad Office/Language Lab, Rm. 1525 Emeritus Hall on the Santa Rosa campus. Eventually you'll apply online to each of the four colleges in the consortium that you're taking a class through--Santa Rosa Junior College, Cañada College, American River College, and Diablo Valley College--but not until **after** these colleges contact you for registration. But when you do apply, make sure you indicate that you are a California resident (if you are) so you are not charged "out of state" fees while you are abroad. Also, keep your Student ID number from each college for reference.

BRING to Study Abroad Office:

- Copy of this Students Steps to Enrollment Form.
 - Photocopy of your passport information page (the page with your picture). Note: If you do not have a passport, **apply for one now. DO NOT WAIT!** Also, **make sure your passport is valid for 6 months after your Fall 2019 semester ends (valid through June 6, 2020).**
2. Bring in the Course Preference Sheet (under "Barcelona Fall 2019 Classes"), and both the signed Liability Waiver and Consortium Agreement (these can be found at the bottom of the Application Information webpage). We will send you an email with links to these forms.
3. Are you a Financial Aid applicant? Yes No

PLEASE NOTE: If you are a Financial Aid applicant, you must contact Margaret Mann ONLY in Financial Aid—see Financial Aid link on the Florence info page for more information. You can make an appointment with Margaret during the Spring 2019 semester.

If yes, I have completed the following steps:

- Filled out and submitted the 2019/2020 FASFA
 - VERY IMPORTANT STEP: added the Title IV Codes to my FASFA for all of the colleges involved in this program: SRJC – 001287; DVC – 001191; two colleges for the Los Rios District: SCC – 001233 & ARC – 001232; and two colleges for the San Mateo District: Skyline – 007713 & Cañada College – 006973.**
 - Made/will make an appointment to see Margaret Mann of Financial Aid (call the main financial aid office number at 527-4471 and ask to make an appointment with Margaret), to complete FAFSA for Study Abroad by **March 2, 2019**. Bring AIFS Financial Aid Verification Forms to your appointment with Margaret Mann. NOTE: You do not need to make your appointment with Margaret until the Spring 2019 semester.
4. I will be participating in the program with or without Financial Aid. I understand that there are financial penalties for withdrawal.

Signature of Applicant

Date

**Santa Rosa Junior College
Study Abroad Office
Emeritus Hall, Rm. 1525
1501 Mendocino Avenue
Santa Rosa, CA 95401
(707) 527-4441**